



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA  
ELECTRONIC MEETING  
August 31, 2021 7:00 P.M.

*This Agenda is in Accordance with Town Code §2-6 F (3)*

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's  
YouTube Channel found online here:**

**[https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z\\_BkaBHA](https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA)**

**Zoom Information – Phone**  
**Phone: 929-205-6099**  
**Meeting ID: 850 3548 0760**  
**Passcode: 702719**

**Zoom Information - Computer**  
**Meeting ID: 850 3548 0760**  
**Passcode: CS21NN**

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice of the location change, that the meeting was going to be held by Zoom was published on August 28, 2021. Notice was also posted on the Bulletin Board of the Municipal Building.”

**B) PLEDGE OF ALLEGIANCE** – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

**C) ROLL CALL** – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

**D) APPROVAL OF MINUTES**

**E) REPORT OF COMMITTEES**

**F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE**

1) Correspondence from Acting Municipal Clerk Regarding Poll Workers.

**G) ORDINANCES FOR FIRST READING**

1) Ord. No. 22-2021 – Ordinance Regarding a Redevelopment Plan Relating to the East McFarlan Street Redevelopment Area

*[Summary: There currently exists a Redevelopment Area on East McFarlan Street. The Board of Aldermen requested the Planning Board to conduct an investigation of properties on the official tax map of the Town of Dover Block 1315, Lots 3, 4 and 5 (80 E. McFarlan Street). The Planning Board conducting an investigation and recommended this area be designated as an area of Redevelopment and that a Redevelopment Plan prepared be accepted by the Board of Aldermen]*

**Introduction of Ord. 22-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION**

1) Ord. No. 20-2021 – Ordinance Amending Redevelopment Plan for Bassett Highway Rehabilitation Area and Redevelopment Area which will Supersede and Replace the Current Redevelopment Plan.

*[Summary: There currently exists an existing Redevelopment Plan for a portion of the Rehabilitation Area known as Bassett Highway Rehabilitation Area. This Ordinance amends the existing plan.]*

**Open Public Hearing on Ord. 20-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**Close Public Hearing on Ord. 20-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**Adoption of Ord. 20-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**D) APPROVAL OF BILLS**

1) Approval of Bills List (Res. 192-2021)

**Resolution 192-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**J) APPROVAL OF RESOLUTIONS**

**1) CONSENT AGENDA RESOLUTIONS**

- 1) Res. 193-2021 – Res. Concerning Lien for Tax Certification 19-00004
- 2) Res. 194-2021 – Res. Authorizing the Town of Dover Fire Department to Participate in the State of New Jersey Firefighters Certification Program
- 3) Res. 195-2021 – Res. Authorizing Agreement with the Passaic Valley Sewerage Commission Regarding the North Jersey Wastewater Cooperative Pricing System
- 4) Res. 196-2021 – Res. Authorizing the Procurement of Water Meters and Equipment for the Dover Water Commission

**Resolutions 193-196 2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION**

- 1) Res. 197-2021 – Resolution Authorizing Renewal of Taxicab Operation License

**Resolution 197-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

2) Res. 198-2021 – Resolution Cancelling \$999,999.35 of Special COVID-19 Appropriations

**Resolution 198-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

3) Res. 199-2021 – Resolution Modifying Shared Service Agreement between the Town of Dover and the Borough of Victory Gardens for Fire and Emergency Medical Services

**Resolution 199-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

4) Res. 200-2021, 201-2021, 202-2021, 203-2021, 204-2021 – Resolutions Awarding Bids for the Library Renovation Project

**Resolutions 200-2021 to 204-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

## K) OLD BUSINESS

## L) NEW BUSINESS

### 1) NEW BUSINESS ITEMS

- a) Public Hearing on Budget Amendment / Adoption – CFO John Gross
- b) Administration Report – Administrator John O. Bennett III

### 2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

## M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

**All comments must include your name and residential address at the beginning of your comment.**

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to [publiccomment@dover.nj.us](mailto:publiccomment@dover.nj.us). The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 8/31/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing \*9 on your telephonic device. After commenting, please dial \*9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to

respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Business Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Business Administrator is [jbennett@dover.nj.us](mailto:jbennett@dover.nj.us) and the email address of the Clerk's Office is [doverclerk@dover.nj.us](mailto:doverclerk@dover.nj.us). Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

## **ADJOURNMENT**



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

## **ORDINANCE 20-2021**

### **AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE NEW JERSEY ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR BASSETT HIGHWAY REHABILITATION AREA AND REDEVELOPMENT AREA PURSUANT TO N.J.S.A. 40A:12A-1 ET SEQ. WHICH WILL SUPERCEDE AND REPLACE THE CURRENT REDEVELOPMENT PLAN FOR BASSETT HIGHWAY REHABILITATION AREA**

**BE IT ORDAINED** by the Mayor and Board of Alderman of the Town of Dover, in the County of Morris and State of New Jersey, as follows:

#### **SECTION I**

Pursuant to the "Local Redevelopment and Housing Law," P.L.1992, c.79 (C.40A:12A-1 et seq.)(the "Redevelopment Law"), the Mayor and Board of Alderman of the Town of Dover (the "Board"), by a Resolution adopted on August 9 2006, determined that all lands within the municipal boundaries of the Town of Dover (the "Town") as meeting the statutory criteria for designation as an area in need of rehabilitation pursuant to N.J.S.A. 40A:12A-14(the "Rehabilitation Area").

#### **SECTION II**

The Town subsequently adopted a redevelopment plan for a portion of the Rehabilitation Area known as Bassett Highway Rehabilitation Area, which was last amended on October 24, 2017 (the "Redevelopment Plan").

#### **SECTION III**

On June 11, 2019, the Board adopted Resolution 146-2019 designating a number of properties within the Bassett Highway Rehabilitation Area as a Non-condemnation Redevelopment Area pursuant to the Redevelopment Law (the "Redevelopment Area").

#### **SECTION IV**

Amendments to the Redevelopment Plan for the Rehabilitation Area and the Redevelopment Plan have been prepared by David Glynn Roberts, AICP/PP/LLA/LEED-AP-ND of dgRoberts Planning & Design, LLC, and are attached hereto and made part of this Ordinance in a document entitled "Town of Dover Rehabilitation Area: Bassett Highway Redevelopment Plan 2021" (the "2021 Amended Redevelopment Plan").

#### **SECTION V**

Upon introduction of this Ordinance, the 2021 Amended Redevelopment Plan shall be referred to the Town Planning Board (the "Planning Board") for its review and consideration pursuant to N.J.S.A. 40A:12A-7.e. to determine its consistency with the Town master plan.

#### **SECTION VI**

Prior to the adoption of the 2021 Amended Redevelopment Plan, the Planning Board shall, within 45 days after referral by the Board, transmit to the Board, a report containing its recommendations concerning the 2021 Amended Redevelopment Plan pursuant to N.J.S.A. 40A:12A-7.e.

**SECTION VII**

Upon receipt of the Planning Board’s recommendation, the Board may act upon this Ordinance regarding the 2021 Amended Redevelopment Plan pursuant to N.J.S.A. 40A:12A-7.f.

**SECTION VIII**

The Board hereby adopts the 2021 Amended Redevelopment Plan.

**SECTION IX**

Upon adoption of this Ordinance, the 2021 Amended Redevelopment Plan shall include the date of adoption of this Ordinance.

**SECTION X**

If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such section, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

**SECTION XI**

This Ordinance shall take effect after publication in accordance with applicable law.

\_\_\_\_\_  
Carolyn Blackman, Mayor

Attest:

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_





# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## ORDINANCE 22-2021

### ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ADOPTING A REDEVELOPMENT PLAN RELATING TO THE EAST McFARLAN STREET REDEVELOPMENT AREA

**WHEREAS**, the Local Redevelopment and Housing Law, *N.J.S.A.* 40A:12A-1, *et seq.*, (the “**Act**”) authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment; and

**WHEREAS**, on June 27, 2019, by Resolution No. 159-2019 and in accordance with the provisions of the Act, the Board of Alderman of the Town of Dover, in the County of Morris, New Jersey (the “**Board of Alderman**”) authorized and directed the Planning Board of the Town of Dover (the “**Planning Board**”) to conduct an investigation of the properties identified on the tax maps of the Town of Dover (“**Dover**”) as Block 1315, Lots 3, 4 and 5 (80 E. McFarlan Street), inclusive of any and all streets, “paper” streets, private drives and right of ways (collectively, the “**Study Area**”), and to determine whether all or a portion of the Study Area meets the criteria set forth in the Act, *N.J.S.A.* 40A:12A-5, and whether the Study Area should be designated as a non-condemnation area in need of redevelopment; and

**WHEREAS**, the Planning Board received a report setting forth the basis for the investigation and a map depicting the Study Area prepared by David G. Roberts, AICP, PP, LLA of dgRoberts Planning & Design, LLC (the “**Planning Consultant**”), entitled, “Redevelopment Study Area Determination of Need Report – Route 46 Study Areas” dated July 31, 2019 concerning the determination of the Study Area as an area in need of redevelopment (the “**Study**”); and

**WHEREAS**, the Planning Consultant concluded in the Study and testified to the Planning Board on August 28, 2019 that the Study Area satisfies the criterion for a redevelopment area designation as set forth in the Act pursuant to *N.J.S.A.* 40A:12A-5(e); and

**WHEREAS**, the Planning Board recommended that the Study Area be designated as an area in need of redevelopment (“**Board Recommendation**”); and

**WHEREAS**, the Board of Alderman adopted Resolution 198-19 on September 10, 2019 designating the Study Area as an area in need of redevelopment pursuant to the Act and directing the Planning Board to prepare a redevelopment plan; and

**WHEREAS**, on December 29, 2020, the Board of Alderman adopted Resolution No. 262-2020 reaffirming its designation of the Study Area as an area in need of redevelopment pursuant to the Act and directing the Planning Board to prepare a redevelopment plan; and

**WHEREAS**, on behalf of the Planning Board, the Planning Consultant prepared the redevelopment plan attached hereto as Exhibit “A” for Lots 3 and 4 within the Study Area (the “Redevelopment Plan”); and

**WHEREAS**, the Planning Board adopted a resolution at its August 25, 2021 meeting determining that the Redevelopment Plan is substantially consistent with the municipal master plan and recommending that the Mayor and Board of Alderman adopt the Redevelopment Plan; and

**WHEREAS**, the Mayor and Board of Alderman introduced this Ordinance at its regular meeting of August 31, 2021; and

**WHEREAS**, the Mayor and Board of Alderman held a hearing to consider the Redevelopment Plan at its regular meeting of September 14, 2021 in accordance with the requirements of the Act, N.J.S.A. 40A:12A-7; and

**WHEREAS**, the Town desires to adopt the Redevelopment Plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE TOWN OF DOVER, COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

**I. GENERAL**

The aforementioned recitals are incorporated herein as though fully set forth at length.

**II. ADOPTION OF REDEVELOPMENT PLAN**

The Redevelopment Plan, attached hereto as Exhibit “A”, is hereby approved.

**III. AMENDMENT OF ZONING ORDINANCE**

The zoning map and zoning ordinances of Dover are hereby amended to incorporate the provisions of the Redevelopment Plan. The Redevelopment Plan constitutes an overlay of existing zoning and does not supersede existing zoning.

**IV. SEVERABILITY**

If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such section, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

**V. AVAILABILITY OF THE ORDINANCE**

A copy of this Ordinance shall be available for public inspection at the offices of the Municipal Clerk.

**VI. EFFECTIVE DATE**

This Ordinance shall take effect after publication in accordance with applicable law.

\_\_\_\_\_  
Carolyn Blackman, Mayor

Attest:

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 192-2021 BILL LIST RESOLUTION

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$1,794.75
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,824,134.40
GENERAL CAPITAL ACCT claims in the amount of:	\$268,331.87
WATER UTILITY RESERVE ACCT claims in the amount of:	\$1,580.00
WATER UTILITY ACCT claims in the amount of:	\$10,286.03
WATER CAPITAL ACCT claims in the amount of:	\$4,755.16
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,706.96
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$36.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$1,500.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$11,373.50
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$3,126,498.67</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$242.75
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$844.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$579.26
<b>TOTAL CLAIMS PAID</b>	<b>\$1,666.01</b>

**TOTAL BILL LIST RESOLUTION**

**\$3,128,164.68**

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: 8/27/2021



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 193-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY FOR LIEN REDEMPTION REGARDING CERTIFICATE NO. 19-00004**

**WHEREAS**, at the Municipal Tax Sale held on December 30, 2020 a lien was sold on Block 832 Lot 1.03, also known as 75 White Street, Dover, New Jersey for delinquent 2019 taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate No. 19-00004 was sold to Pro Cap 8 LLC/US Bank Cust; and;

**WHEREAS**, redemption fees for Certificate 19-00004 were received in full.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the Treasurer is authorized to issue a check in the amount of \$34,729.29 for redemption payment payable to Pro Cap 8 LLC/US Bank, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 194-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE TOWN OF DOVER FIRE DEPARTMENT TO PARTICIPATE IN THE STATE'S FIREFIGHTER CERTIFICATION PROGRAM**

**WHEREAS**, the state has created a voluntary program to certify firefighters, and

**WHEREAS**, the Dover Fire Department wishes to participate in the Firefighter Certification Program, and

**WHEREAS**, the Dover Fire Department has trained personnel capable of implementing this program to better train firefighters to state standards, and

**WHEREAS**, the Town of Dover has reviewed, discussed, and voted to participate in the program, and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the Town of Dover appoints the Dover Fire Department Training Officer as the Authorized Signatory to sign any documents necessary to implement the Firefighter Certification Program in the Town of Dover.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

## CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 195-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE DOVER WATER COMMISSION TO ENTER INTO AN AGREEMENT WITH THE PASSAIC VALLEY SEWERAGE COMMISSION REGARDING THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**

**WHEREAS**, the Dover Mayor and Board of Alderman desire to have the Town of Dover become a member of the North Jersey Wastewater Cooperative Pricing System (“NJWCPS”) effective August, 2021, and that such membership shall be for a period ending November 24, 2024, and each renewal thereafter of the system, unless the Dover Mayor and Board of Aldermen elect to formally withdraw from the system.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that the Town’s Purchasing Agent is authorized to enter into an Agreement with the Passaic Valley Sewerage Authority to become a member of the North Jersey Wastewater Cooperative Pricing System.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 196-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PROCUREMENT OF WATER METERS and DATA RECORDERS AND RADIO FREQUENCY METER INTERFACE UNITS

**WHEREAS**, the Dover Water Commission passed a resolution on August 10, 2021 to procure Water Meters/Data Recorders & Radio Frequency Meter Interface Units; and

**WHEREAS**, the Dover Water Commission has requested that the above requested items be procured; and

**WHEREAS**, the water meters and equipment are required in order to improve water meter reading; and

**WHEREAS**, the cost(s) of the water meters and equipment being procured from Rio Supply as per the attached Notification of Award for a contract not to exceed \$300,000 for the period of July 1, 2021 to June 30, 2022; and

**WHEREAS**, the Town of Dover Chief Financial Officer has determined that funds are available to pay the item(s) being procured; and

**WHEREAS**, the Town of Dover Qualified Purchasing Agent has determined that this procurement, as specified herein and/or attached, was performed in compliance with the State of New Jersey Public Contracts law using Morris County Cooperative Purchasing Contract # 47 process; and

**WHEREAS**, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the procurement identified and described herein.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_



**I, as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover’s obligation specified by this resolution.**

\_\_\_\_\_  
**John O. Gross, M.P.A., C.M.F.O.**

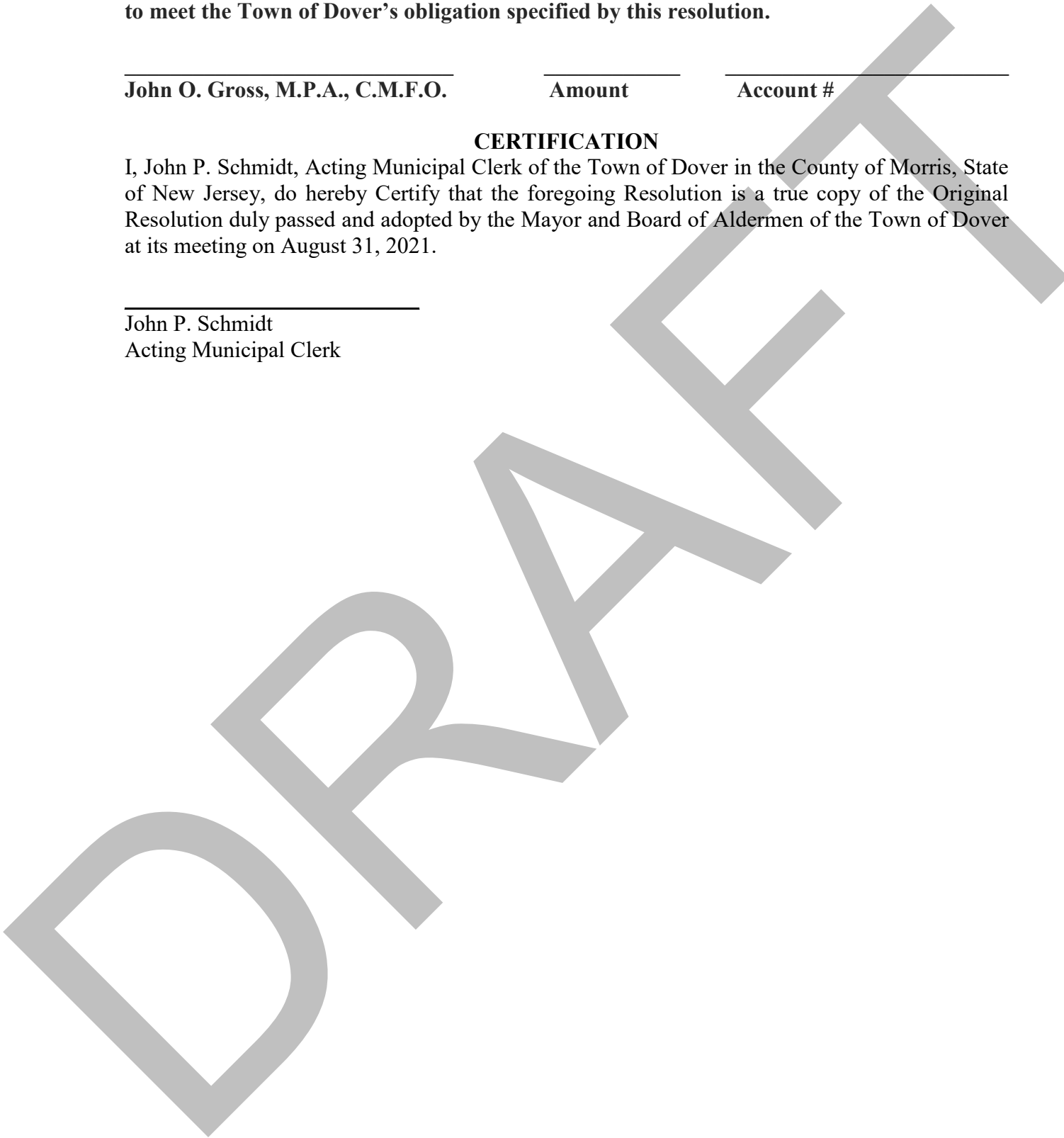
\_\_\_\_\_  
**Amount**

\_\_\_\_\_  
**Account #**

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk





# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 197-2021

## RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY FOR THE RENEWAL OF TAXICAB OPERATION LICENSE

**WHEREAS**, any person or group of persons, association or corporation, which conducts any Taxicab Operation upon the streets of the Town of Dover, and any person or group of persons, association or corporation which owns, leases, operates or controls premises for the purpose of conducting any taxicab operation business is required to renew the Taxicab Operation License annually; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the following Taxicab Operation Licenses are hereby approved:

City Limo and Taxi, Inc. located at 135 E. McFarlan Street, Dover  
Premier Car Services Corp. located at 116 E. Blackwell Street, Dover

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 198-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CANCELING \$999,999.35 OF THE \$3,279,014 OF THE COVID SPECIAL EMERGENCY ORDINANCE 27-2020 ADOPTED ON DECEMBER 1, 2021 BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover adopted Ordinance 27-2020 authorizing a Special Emergency Appropriation in the amount of \$3,276,014; and

**WHEREAS**, the Chief Financial Officer of the Town of Dover has advised the Board of Aldermen that the entire appropriation is no longer necessary; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the Board of Aldermen hereby cancels \$999,999.35 of the original emergency appropriation.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

## CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 199-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY MODIFYING THE SHARED SERVICE AGREEMENT BETWEEN THE TOWN OF DOVER THE BOROUGH OF VICTORY GARDENS FOR FIRE AND EMERGENCY MEDICAL SERVICES, PERSONNEL AND RESOURCES DATED NOVEMBER 26, 2019**

**WHEREAS**, there exists an agreement between the Town of Dover and the Borough of Victory Gardens for a Shared Service agreement for Fire and Emergency Medical Services; and

**WHEREAS**, the parties have agreed that certain portions of the agreement must be modified to reflect the understanding of the parties; and

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Board of Aldermen of the Town of Dover agree to the changes that the parties have agreed to the modifications set forth below that Victory Gardens shall pay a flat fee of four percent (4%) for the use of Dover's Fire and Emergency Medical Services, Personnel and Resources and Victory Gardens will pay this fee in two (2) parts, June 1<sup>st</sup> and December 1<sup>st</sup> of each year directly to the Town of Dover and said four percent (4%) is calculated on the budget lines as follows:

1. Fire Salary and Wage (9-01-25-265-011 thru -015)
2. Apparatus repairs and maintenance (9-01-25-265-026)
3. Repair, maintain, replace equipment (0-01-25-265-026)
4. Equipment testing (0-01-25-265-029)
5. Medical supplies (9-01-25-265-031)
6. Communication equipment (9-01-25-265-038)
7. Safety supplies (9-01-25-265-056)

**BE IT FURTHER RESOLVED**, that receipts for Third Party Payments by the Town of Dover will remain with the Town of Dover and Paragraph XVII of the November 26, 2019 is deleted by this modification.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

---

John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 200-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT TO 1<sup>ST</sup> GOAL HEATING AND COLLING FOR THE HVAC LIBRARY RENOVATION PROJECT

**WHEREAS**, the Town of Dover solicited Bids for the Library Renovation Project which included the HVAC renovation; and

**WHEREAS**, one Bid was received and opened at the Bid opening on August 24, 2021; and

**WHEREAS**, the lowest responsive bidder was 1<sup>st</sup> Goal Heating and Colling of 271 E. Blackwell St. Dover, NJ 07801; and

**WHEREAS**, the Bid has been reviewed by the Municipal Attorney, Office of the Municipal Clerk, Administration and the leadership of the Dover Library Board of Trustees and recommends awarding the Bid to 1<sup>st</sup> Goal Heating and Cooling of 271 E. Blackwell St. Dover, NJ 07801 in the amount of \$177,600; and

**WHEREAS**, the project will be funded from funds set aside and awarded for the Library Renovation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Alderman of the Town of Dover award the bid in the amount of \$177,600 to 1<sup>st</sup> Goal Heating and Cooling of 271 E. Blackwell St. Dover, NJ 07801; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute a contract with 1<sup>st</sup> Goal Heating and Cooling in the amount of \$177,600 for the above referenced project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.**

\_\_\_\_\_  
John O. Gross, M.P.A., C.M.F.O.

\$177,600.00  
Amount

\_\_\_\_\_  
Account #

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

---

John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 201-2021

## RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT TO FRANKLIN FLOORS INC. FOR THE FLOORING LIBRARY RENOVATION PROJECT

**WHEREAS**, the Town of Dover solicited BIDS for the Library Renovation Project which included the Flooring renovation; and

**WHEREAS**, three Bids was received and opened at the BID opening on July 8, 2021; and

**WHEREAS**, the lowest responsive bidder was Franklin Floors, Inc. of 85 Park Ave. Nutley, NJ 07110; and

**WHEREAS**, the Bid has been reviewed by the Municipal Attorney, Office of the Municipal Clerk, Administration and the leadership of the Dover Library Board of Trustees and recommends awarding the Bid to Franklin Floors, Inc. of 85 Park Ave. Nutley, NJ 07110 in the amount of \$108,699; and

**WHEREAS**, the project will be funded from funds set aside and awarded for the Library Renovation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Alderman of the Town of Dover award the bid in the amount of \$108,699 to Franklin Floors, Inc. of 85 Park Ave. Nutley, NJ 07110; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute a contract with Franklin Floors, Inc. in an amount of \$108,699 for the above referenced project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: \_\_\_\_\_

**I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.**

\_\_\_\_\_  
John O. Gross, M.P.A., C.M.F.O.

\$108,699.00  
Amount

\_\_\_\_\_  
Account #



**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

---

John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 202-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT TO FABIO MASTER MASON LLC FOR THE GENERAL CONSTRUCTION LIBRARY RENOVATION PROJECT**

**WHEREAS**, the Town of Dover solicited Bids for the Library Renovation Project which included the General Construction renovation; and

**WHEREAS**, two Bids were received and opened at the Bid opening on August 24, 2021; and

**WHEREAS**, the lowest responsive bidder was Fabio Master Mason LLC of 308 State Route 10, Randolph, NJ 07869; and

**WHEREAS**, the Bid has been reviewed by the Municipal Attorney, Office of the Municipal Clerk, Administration and the leadership of the Dover Library Board of Trustees and recommends awarding the Bid to Fabio Master Mason LLC of 308 State Route 10, Randolph, NJ 07869 in the amount of \$735,000; and

**WHEREAS**, the project will be funded from funds set aside and awarded for the Library Renovation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Alderman of the Town of Dover award the bid in the amount of \$735,000 to Fabio Master Mason LLC of 308 State Route 10, Randolph, NJ 07869; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute a contract with Fabio Master Mason LLC of 308 State Route 10, Randolph, NJ 07869 in the amount of \$735,000 for the above referenced project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.**

\_\_\_\_\_  
John O. Gross, M.P.A., C.M.F.O.

\$735,000.00  
Amount

\_\_\_\_\_  
Account #

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

---

John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 203-2021

## RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT TO AB CONTRACTING LLC FOR THE ELECTRICAL LIBRARY RENOVATION PROJECT

**WHEREAS**, the Town of Dover solicited Bids for the Library Renovation Project which included the Electrical renovation; and

**WHEREAS**, one Bid was received and opened at the Bid opening on August 24, 2021; and

**WHEREAS**, the lowest responsive bidder was AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885; and

**WHEREAS**, the Bid has been reviewed by the Municipal Attorney, Office of the Municipal Clerk, Administration and the leadership of the Dover Library Board of Trustees and recommends awarding the Bid to AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885 in the amount of \$280,000; and

**WHEREAS**, the project will be funded from funds set aside and awarded for the Library Renovation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Alderman of the Town of Dover award the bid in the amount of \$280,000 to AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute a contract with AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885 of 10 Theodore Street, Wharton NJ, 07885 the amount of \$280,000 for the above referenced project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.**

\_\_\_\_\_  
John O. Gross, M.P.A., C.M.F.O.

\$280,000.00  
Amount

\_\_\_\_\_  
Account #

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

---

John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 204-2021

## RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT TO AB CONTRACTING LLC FOR THE PLUMBING LIBRARY RENOVATION PROJECT

**WHEREAS**, the Town of Dover solicited Bids for the Library Renovation Project which included the Plumbing renovation; and

**WHEREAS**, one Bid was received and opened at the Bid opening on July 8, 2021; and

**WHEREAS**, the lowest responsive bidder was AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885; and

**WHEREAS**, the Bid has been reviewed by the Municipal Attorney, Office of the Municipal Clerk, Administration and the leadership of the Dover Library Board of Trustees and recommends awarding the Bid to AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885 in the amount of \$56,000; and

**WHEREAS**, the project will be funded from funds set aside and awarded for the Library Renovation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Alderman of the Town of Dover award the bid in the amount of \$56,000 to AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute a contract with AB Contracting LLC of 10 W. Thomas Street, Wharton, NJ 07885 in the amount of \$56,000 for the above referenced project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.**

\_\_\_\_\_  
John O. Gross, M.P.A., C.M.F.O.

\$56,000.00  
Amount

\_\_\_\_\_  
Account #

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

---

John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 205-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING THE 2021 BUDGET #2

WHEREAS, the local municipal budget for the year 2021 was approved on the 13<sup>th</sup> day of April, 2021; and

WHEREAS, the public hearing on said budget has been held as advertised on May 11, 2021; and

WHEREAS, it is desired to amend said budget;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Town of Dover, County of Morris, that the following amendments to the approved budget of 2021 be made:

Amendment #2a					From	To	Difference
Be it Resolved, that the 2021 Introduced Budget, Amended by Amendment #1 on May 11, 2021 is hereby further amended as follows:							
Current Fund					2021	2021	
1.	Surplus Anticipated				600,000.00	821,789.31	221,789.31
2.	Surplus Anticipated with Prior Written Consent of Director of Local Government Services				-	-	-
		Total Surplus Anticipated			600,000.00	821,789.31	221,789.31
3.	Miscellaneous Revenues - Section A: Local Revenues				XXXXXXXXXXXX	XXXXXXXXXXXX	
		Interest and Costs on Taxes			182,177.05	182,177.05	-
		Sewer Rents			1,668,986.35	1,668,309.66	(676.69)
		In Lieu of Taxes- Guenther Mills			93,000.00	242,847.00	149,847.00
		Total Section A: Local Revenue			3,315,146.73	3,464,317.04	149,170.31



3.	Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				-	-	-
		Consolidated Municipal Property Tax Relief Aid			171,198.00	171,198.00	-
		Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)			1,093,424.00	1,093,424.00	-
		Total Section B: State Aid Without Offsetting Appropriations			1,264,622.00	1,264,622.00	-
3.	Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				-	-	-
		Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)			-	-	-
		Uniform Construction Code Fees			444,550.67	444,550.67	-
		Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations			444,550.67	444,550.67	-
3.	Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated						
		With Prior Written Consent of Director of Local Government Services - Other Special					
		Items:			XXXXXXXXXX	XXXXXXXXXX	
		Appropriation Reserves			294,513.11	-	(294,513.11)
		Total Section G: Special Items of General Revenue Anticipated with Prior Written			XXXXXXXXXX	XXXXXXXXXX	

			Consent of Director of Local Government Services - Other Special Items		9,244,536.52	8,950,023.41	(294,513.11)
		Summary of Revenues			-	-	-
					XXXXXXXXXX	XXXXXXXXXX	
1.	Surplus Anticipated (Sheet 4, #1)				600,000.00	821,789.31	221,789.31
2.	Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)				-	-	-
3.	Miscellaneous Revenues:				XXXXXXXXXX	XXXXXXXXXX	
			Total Section A:	Local Revenues	3,315,146.73	3,464,317.04	149,170.31
			Total Section B:	State Aid Without Offsetting Appropriations	1,264,622.00	1,264,622.00	-
			Total Section C:	Dedicated Uniform Construction Code Fees Offset with Appropriations	444,550.67	444,550.67	-
			Total Section G:	Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	9,244,536.52	8,950,023.41	(294,513.11)
		Total Miscellaneous Revenues			15,815,539.03	15,670,196.23	(145,342.79)
4.	Receipts from Delinquent Taxes				575,000.00	575,000.00	-
5.	Subtotal General Revenues (Items 1, 2, 3 and 4)				16,990,539.03	17,066,985.55	76,446.52
6.	Amount to be Raised by Taxes for Support of Municipal Budget:				XXXXXXXXXX	XXXXXXXXXX	

	a)	Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes			17,649,091.56	17,649,091.56	0.00
	b)	Addition to Local District School Tax			-	-	-
	c)	Minimum Library Tax			470,833.23	470,833.23	-
		Total Amount to be Raised by Taxes for Support of Municipal Budget			18,119,924.79	18,119,924.79	0.00
7.	Total General Revenues				35,110,463.82	35,186,910.34	76,446.52
					-	-	-
GENERAL GOVERNMENT					-	-	-
(D) Municipal Debt Service - Excluded from "CAPS"							
Payment of Bond Principal					960,000.00	960,000.00	-
Payment of Bond Anticipation Notes and Capital Notes					8,239,147.54	8,239,155.00	7.46
Interest on Bonds					136,972.50	156,172.50	19,200.00
Interest on Notes					341,400.55	340,550.07	(850.48)
Total Municipal Debt Service Excluded from "CAPS"					9,677,520.59	9,695,877.57	18,356.98
(H-2)		Total General Appropriations for Municipal Purposes Excluded from "CAPS"			13,654,165.27	13,672,522.25	18,356.98
(O)	Total General Appropriations - Excluded from "CAPS"				13,654,165.27	13,672,522.25	18,356.98
					-	-	-
(L)	Subtotal General Appropriations {Items (H-1) and (O)}				34,389,090.48	34,407,447.46	18,356.98
(M)	Reserve for Uncollected Taxes				721,373.34	779,462.88	58,089.54
9.	Total General Appropriations				35,110,463.82	35,186,910.34	76,446.52
Summary of Appropriations					for 2021	for 2021	

(D)	Municipal Debt Service				9,677,520.59	9,695,877.57	18,356.98
(M)	Reserve for Uncollected Taxes				721,373.34	779,462.88	58,089.54
Total General Appropriations					35,110,463.82	35,186,910.34	76,446.52
Water Utility Fund							
10. DEDICATED REVENUES FROM WATER UTILITY							
	Miscellaneous				100,000.00	93,309.10	(6,690.90)
					4,050,000.00	4,043,309.10	(6,690.90)
11. APPROPRIATIONS FOR WATER UTILITY							
Operating:				XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
		Other Expenses			1,523,245.83	1,464,493.43	(58,752.40)
Debt Service:				XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
		Payment on Bond Anticipation Notes & Capital Notes			-	50,000.00	50,000.00
		Interest on Bonds			102,950.00	104,387.50	1,437.50
		Interest on Notes			35,626.00	36,250.00	624.00
	TOTAL WATER UTILITY APPROPRIATIONS				4,050,000.00	4,043,309.10	(6,690.90)
Parking Utility Fund							
10. DEDICATED REVENUES FROM PARKING UTILITY							
		Rents			245,000.00	198,855.65	(46,144.35)
		Miscellaneous			63,945.93	76,623.14	12,677.21
			Total Parking Utility Revenues		313,945.93	280,478.79	(33,467.14)
11. APPROPRIATIONS FOR PARKING UTILITY							
Operating:					XXXXXXXXXX	XXXXXXXXXX	
		Other Expenses			126,298.00	115,967.88	(10,330.12)
Debt Service:					XXXXXXXXXX	XXXXXXXXXX	
		Payment on Bond Principal			80,000.00	55,000.00	(25,000.00)

		Interest on Bonds			20,822.50	21,835.00	1,012.50
		Interest on Notes			-	850.48	850.48
	TOTAL PARKING UTILITY APPROPRIATIONS				313,945.93	280,478.79	(33,467.14)

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the 2021 Local Municipal Budget so amended; and

**BE IT FURTHER RESOLVED**, that a summary of this complete amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, was published in the Daily Record, in the issue of August 27, 2021 and that said publication contained notification of the public hearing on said amendment to be held at a meeting of the Governing Body on August 31, 2021 at 7:00p.m. via Zoom.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk

**CERTIFICATION**

It is hereby certified that the Adopted Budget Amendment annexed hereto and hereby made a part of the 2021 Budget is a copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total appropriations.

Certified by me, this 31<sup>st</sup> day of August, 2021

\_\_\_\_\_  
John O. Gross  
Chief Financial Officer



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 206-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING THE 2021 BUDGET #3

**WHEREAS**, the local municipal budget for the year 2021 was approved on the 13<sup>th</sup> day of April, 2021; and

**WHEREAS**, the public hearing on said budget has been held as advertised on May 11, 2021; and

**WHEREAS**, it is desired to amend said budget; and

**WHEREAS**, does not require a separate public hearing; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Town of Dover, County of Morris, that the following amendments to the approved budget of 2021 be made:

Amendment #3					From	To	Difference
Be it Resolved, that the 2021 Introduced Budget, Amended by Amendment #1 on May 11, 2021 and amended by Amendment #2 on August 10, 2021 is hereby further amended as follows:							
Current Fund					2021	2021	
1.	Surplus Anticipated				821,789.31	841,126.31	19,337.00
2.	Surplus Anticipated with Prior Written Consent of Director of Local Government Services				-	-	-
		Total Surplus Anticipated			821,789.31	841,126.31	19,337.00
3.	Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				-	-	-
		Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)			-	-	-

		Uniform Construction Code Fees			444,550.67	425,213.67	(19,337.00)
		Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations			444,550.67	425,213.67	(19,337.00)
1.	Surplus Anticipated (Sheet 4, #1)				821,789.31	841,126.31	19,337.00
2.	Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)				-	-	-
3.	Miscellaneous Revenues:				XXXXXXXXXX	XXXXXXXXXX	
			Total Section C:	Dedicated Uniform Construction Code Fees Offset with Appropriations	444,550.67	425,213.67	(19,337.00)
		Total Miscellaneous Revenues			15,670,196.23	15,650,859.23	(19,337.00)

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the 2021 Local Municipal Budget so amended; and

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on August 31, 2021.

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk

**CERTIFICATION**

It is hereby certified that the Adopted Budget Amendment annexed hereto and hereby made a part of the 2021 Budget is a copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total appropriations.

Certified by me, this 31<sup>st</sup> day of August, 2021

\_\_\_\_\_  
John O. Gross  
Chief Financial Officer



## SECTION 2 - UPON ADOPTION FOR YEAR 2021

RESOLUTION

Be it Resolved by the ALDERPERSONS of the TOWN  
of DOVER, County of MORRIS that the budget hereinbefore set forth is hereby  
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 17,649,091.56 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in  
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of  
the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ 470,833.23 (Item 5 Below) Minimum Library Tax

**RECORDED VOTE**  
(Insert last name)

<b>Ayes</b>	<b>Nays</b>	<b>Abstained</b>	
		<b>Absent</b>	

### SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	841,126.31
Miscellaneous Revenues Anticipated	13-099	\$	15,650,859.23
Receipts from Delinquent Taxes	15-499	\$	575,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)			
	07-190	\$	17,649,091.56
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			
	07-192	\$	470,833.23
<b>Total Revenues</b>	<b>13-299</b>	<b>\$</b>	<b>35,186,910.34</b>

## SUMMARY OF APPROPRIATIONS

<b>5. GENERAL APPROPRIATIONS:</b>	XXXXXX	XXXXXXXXXXXXXX
<b>Within "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 17,905,686.34
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 2,829,238.88
(g) Cash Deficit	46-885	\$ -
<b>Excluded from "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 3,736,644.68
(c) Capital Improvements	44-999	\$ 120,000.00
(d) Municipal Debt Service	45-999	\$ 9,695,877.57
(e) Deferred Charges - Municipal	46-999	\$ 120,000.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 779,462.88
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)</b>	07-195	
<b>Total Appropriations</b>	34-499	\$ 35,186,910.34

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the \_\_\_\_\_ day of \_\_\_\_\_, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this \_\_\_\_\_ day of \_\_\_\_\_, 2021, \_\_\_\_\_, Clerk

*Signature*

DRAFT